

Borough of Somerset Municipal Authority Meeting

June 22nd, 2026 – 6:30 p.m. (In-Person) Borough Council Room

1. Meeting Called to Order – Ben Flower at 6:30 p.m.

2. Roll Call

- a. Authority Board Members Present: *Ben Flower, Lee Hoffman, Jeff Shaffer and Todd Thomas.*
- b. Also Present: *Municipal Authority Manager, Jessica Sizemore; Borough Manager In Training, Roger Bailey; Director of Finance, Brett Peters; Assistant Director of Finance, Matthew Franciscus; Consulting Engineers, Tom Reilly & Jake Bolby.*
- c. Public Attendance:
David Beckner and Alec J. Bittner.

3. Approval of Agenda

- A. Approval of Agenda – Review and approval of the Agenda for June 22nd, 2026 Meeting.
 - a. **Motion to approve the Agenda as presented.**
Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

- B. Executive Session - None requested.

4. Approval of Minutes of Previous Meeting(s)

- A. Approval of Meeting Minutes – Meeting Minutes from the May 18th, 2026 Municipal Authority of the Borough of Somerset Board Meeting.
 - a. **Motion to approve the Meeting Minutes from May 18th, 2026 Municipal Authority of the Borough of Somerset Board Meeting.**
Mr. Shaffer moved, Mr. Thomas seconded.

Motion Unanimously Carried

5. Opening of Bids

- A. Sewer Improvements Project; Contract 2026-S-01 Phase 1C East Somerset, bid opening held on June 11, 2026 @ 10 am

- a. **Motion to award the contract to the lowest responsive bidder, consistent with the recent awards for Phase 1A and Phase 1B alternates/additives and contingent upon receiving a legal opinion related to the Bid proposal packages. Snyder Environmental Services, Inc. is the lowest responsive bidder at \$7,805,262.00, which includes all Additive Alternates and Material Alternates 3 and 5.**

Mr. Flower moved, Mr. Hoffman seconded.

Motion Unanimously Carried

6. General Public Comments

- A. Dave Beckner – Water in Bakersville – Shaffer Run Road Wells concern.

Mr. Beckner voiced his concerns to the Municipal Authority about Shaffer Run Wells in Jefferson Township, and the issues it presents with the residents' water supplies from the whole aquifer on the mountain being affected by the Shaffer Run Wells drawing water from the residents' springs and wells.

7. Payment of Bills/Requisitions

- A. None

8. Policy Agenda

- A. Old Business

- i. None

- B. New Business

- a. Task Order Engineering Service Agreement – Amendment 4

- i. **Motion to approve the Engineering Service Agreement – Amendment 4.**

This amendment includes a shift of funds between Phases, no increase in cost of services.

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

- b. Acknowledgement of PENNVEST Pay Requests as noted below:

- i. Sewer Systems Improvements Project, Phase 1A Construction - Pay Request No. 8, Loan 71501 in the amount of \$705,652.33.
- ii. Sewer Systems Improvements Project, Phase 1A Design/Engineering Services - Pay Request No. 9, Loan 77141 in the amount of \$32,254.10.

- iii. Sewer Systems Improvements Project, Phase 1B Construction - Pay Request No. 3, Loan 72408 in the amount of \$30,200.44.
- iv. Sewer Systems Improvements Project, Phase 1B Design/Engineering Services - Pay Request No. 2, Loan 77145 in the amount of \$392,606.02.
- c. Acknowledgement of Contractors Application for Payments as noted below:
 - i. Sewer Systems Improvements Project, Phase 1A Snyder Environmental Services, Inc. Pay App No. 9, in the amount of \$738,889.37 for work completed between 5/1/26 and 5/31/26.

9. Reports

- a. Manager's Report – Update on Operations.
 - ... Residents' complaints are coming in regarding restorations and concerns. When able, the contractor in Brierwood will make soft restoration there a priority. Hard restoration that has been happening in Brierwood, will continue.
 - ... Phase 1C Public Meeting for residents in this project area will be held on July 9th, 2026 at the Public Safety Building at 6:00 p.m.
- b. Engineer's Report – Update on the Status of Projects for Water, Sewer and Stormwater.

WATER:

- ... The North Pleasant Avenue Water Line Repair Project is ready for final payment of \$8,247.55. This project was done to repair a leak by the Feed Mill.

SEWER:

- ... A construction schedule for Phase 1B at the Central Business District was received. Construction will start July 20th, 2026. The "25/250" Event is programmed into the construction schedule. Construction will not take place that week.
- ... The schedules and updates are available on-line for *all Phases*, as well as, a visual in the "Projects" section where you can see the progress of the project moving along as it is being completed.
- ... We will be closing on the Funding Application for *Phase 1C* in September 2026.
- ... We applied for Permits for *Phase 1D*. The Funding Application will be submitted July 29th, 2026.

- c. Facility Reports for May 2026 – *Provided on the portal for informational purposes.*
- d. May 2026 Financial Report & Monthly Transactions – *Provided on the portal for informational purposes.*

10. Adjournment

A. Adjournment

a. Motion to adjourn.

Mr. Shaffer moved to adjourn, seconded by Mr. Flower.

Motion Unanimously Carried
7:00 p.m.

B. Next Meeting:

- a. July 24th, 2026 @ 6:30 p.m. or TBD

Jessica Sizemore, Municipal Authority Manager